

OCSS-M81-219  
01 May 1981

MEMORANDUM FOR: Director of Communications

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FROM:

[REDACTED]

Chief, Support Services Division, OC

SUBJECT: Monthly Narrative Summary Report -  
April 1981

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1. Personnel Branch is working with OMS on the establishment of two new programs: (1) the psychological evaluation of employees and dependents being assigned to certain hardship posts to determine the pressure effects of isolation, climate, and terrorist activity; (2) direct communications between OMS and overseas employees resulting in improved medical opinions and general information passed to the individual. [REDACTED]

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2. All areas were notified that an adjustment was being made to the UPS PAR reporting schedule. Areas may now submit PAR's to HQS with end dates 30 days earlier than the UPS schedule. This change will give overseas areas additional time to get necessary comments and signatures on PAR's before being forwarded to HQS. [REDACTED]

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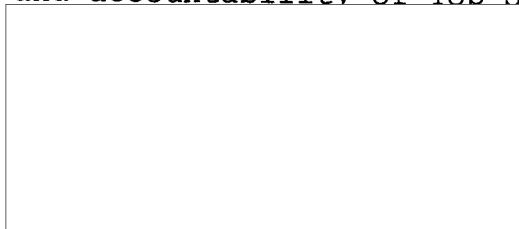
3. OPPPM/PMCD has advised that the following outstanding requirements will be reflected on the OC Staffing Complement during May 1981: (1) Implementation of field survey upgrades, removal of [REDACTED] deferred allocations from numerous positions, Cable Secretariat Realignment, and conversion of Development Complement to production positions. [REDACTED]

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4. An expanding pouch workload coupled with a new pouch security system has substantially increased the time required for processing overseas pouches. In order to ensure the best service possible, all components are requested to advise the Dispatch & Pouch Unit supervisor on all material of a priority nature. [REDACTED]

5. The OC Suspense Control System is now automated and can provide OC components, upon requests, with a complete list of current suspense items. Also recently developed was an automated data base for internal inventory and accountability of Top Secret documents held by OC components.

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